

Activity 2.9

The requirements are as follows:

1. From the day the company commences business or at the fourteenth (14th) day after incorporation, the company must have a registered office within Malaysia where all written communications with the company can be sent to.

2. The company must provide notice in the prescribed form:
 - a. The situation of the registered office.

 - b. The days and hours during which it is open and accessible to the public

 - c. Any changes with regard to the above-mentioned must be lodged with the Registrar within one month.

However, it is to be noted that no notice of the days and hours is required if the office is open and accessible to the public for at least five (5) hours during ordinary business hours on each day. Saturdays, weekly and public holidays excepted.

The default penalty for an offence against Section 120(2) is one thousand ringgit.